



COMMEMORATIVE BENCH DONOR FORM

Below you will find the form with information that PBF needs for processing your donation properly and placing the bench order. Please enclose your check with this form.

Donor/Contact Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____ Email: _____

Notification of donation should go to:

Name: _____

Address: _____

City/State/Zip: _____

In Memory of _____

In Honor of _____

General 6 ft. Bench: Cost: **\$4,000.00**

Special Project Bench (bus stops and development sites): Cost: **\$5,000.00**

Check #: _____

Inscription: will be hand-carved, one line only, on the front side of the bench.

Maximum of 70 characters, which includes spaces.

If you choose a smaller font, may have 90 characters, which includes spaces.

Please print how you prefer the inscription to read: _____

Preferred bench location: _____

Please note that there are limited places for Commemorative Benches in the City of Piedmont at this time. Your request for a specific location will be taken into consideration, but the final decision rests with the Project Manager of the Department of Public Works for the City of Piedmont. Every effort will be made by City Staff for the proper maintenance of benches, but they cannot be guaranteed in perpetuity. The life of a bench is about 20 years. When a bench can no longer be repaired, it will be retired, and possibly replaced with a new bench. Decisions in this regard will be made by the Project Manager. When a bench is retired, if possible, you or your family will be offered the opportunity to participate in the purchase of a replacement.

I understand that the bench I am ordering may be delayed by unforeseen circumstance, but every effort will be made to deliver the inscribed bench in a timely manner. The PBF Commemorative Benches Chair will contact donors with regular order updates whenever possible.

Signature: _____ Date: _____

If you have any questions, please contact PBF at PBF.Piedmont@gmail.com. Your email will be directed to the Commemorative Bench Chair.

Thank you for your tax-deductible gift to The Piedmont Beautification Foundation. You will receive a written acknowledgement of your gift, which may be used for tax purposes.

Please mail completed form and your check to:

Piedmont Beautification Foundation
Piedmont City Hall
120 Vista Avenue
Piedmont, CA 94611